

Monthly Board Report

Revenue by Strategy		March/April, 2021	
Strategy	YTD FY20	Projected FY20-21	FY 2019-20
Direct Mail			
December 2020	\$ 7,058	\$ 5,000	\$ 7,015
Summer 2021	\$ 1,380	\$ 10,000	\$ 12,570
TOTAL	\$ 8,438	\$ 15,000	\$ 19,585
CAMPAIGNS (Individual Donors)			
Donate to CMCA (General Donations)	\$ 13,914	\$ 30,000	\$
CoMoGives (December)	\$ 14,420	\$ 10,000	\$ 6,068
Board of Directors	\$ 6,349	\$ 3,000	\$ 1,563
TOTAL	\$ 34,683	\$ 43,000	\$ 7,631
Events			
Tigers on the Prowl September 14, 2021	\$ 7,200	\$ 20,000	\$ 6,200
Women Who Own It (canceled)	\$ -	\$ 15,000	\$
TOTAL	\$ 7,200	\$ 35,000	\$ 6,200
Monthly Giving			
Monthly Donors	\$ 2,740	\$ 1,000	\$ 1,565
MoWBC			
Sponsorships	\$ 31,065	\$ 20,000	\$ 11,600
TOTAL	\$ 33,805	\$ 21,000	\$ 13,165
Grants	\$113,750	\$ 110,000	\$ 109,186
Total	\$197,876	\$ 224,000	\$ 155,767
Revenue by Market			
Market Segment	YTD FY20/21	Projected FY20/21	
Individuals	\$ 54,377	\$ 84,500	\$ 53,260
Businesses/Organizations/Foundations	\$143,499	\$ 139,500	\$ 102,507
Total	\$197,876	\$ 224,000	\$ 122,767

Let's Celebrate! !

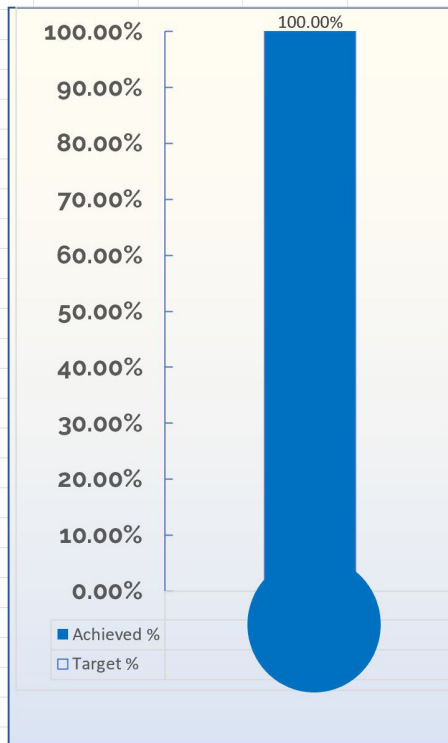
Tigers on the Prowl, an event benefiting six non-profits, including CMCA, is scheduled for Tuesday, Sept. 15, from 5:30-8:30pm at the Holiday Inn Executive Center. Tickets - \$100 individual or \$900 for a table of 10. Email Cheryl@cmca.us to purchase.



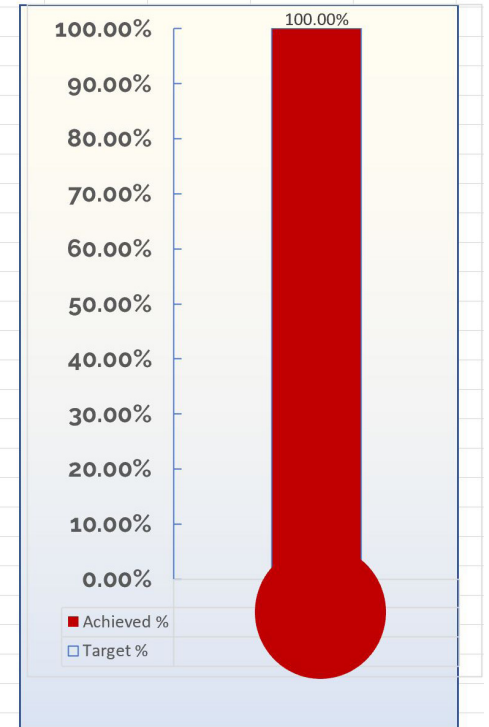
Tigers on the Prowl
Sept. 15, 2021 | 5:30 pm

Monthly Board Report - Donors

Individual Active Donors - 109% of Goal
Goal: 200 donors - Current No: 218



Business & Organization Active Donors
Goal: 40 Donors - Current No: 43

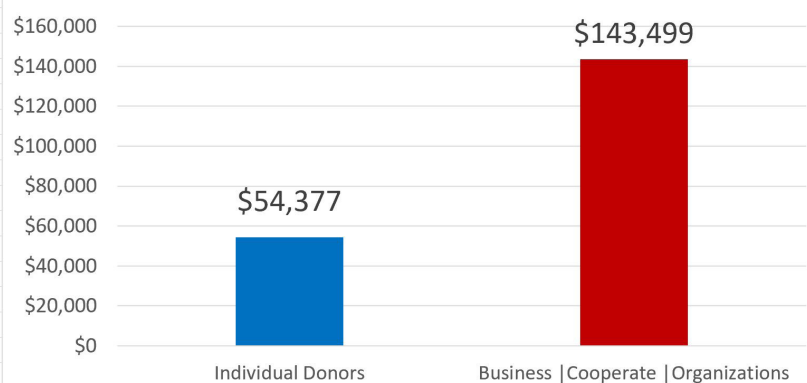


Note - the number of active donors goes down as the number of lapsed donors goes up, unless we replace the lapsed donors with new donors.

Donor Statistics June 15, 2021

Recurring Donors Total	10
New Reoccurring Donors	5
New Donors last 60 days	1
Active Donors	203
Lapsed Individual Donors	426
Donations this fiscal year	172
Donations over \$500	59

Totals Raised as of 6.16.21



Monthly Board Report - Marketing

Impressions

12,232 ↗ 7%

Engagements

1,169 ↗ 103%

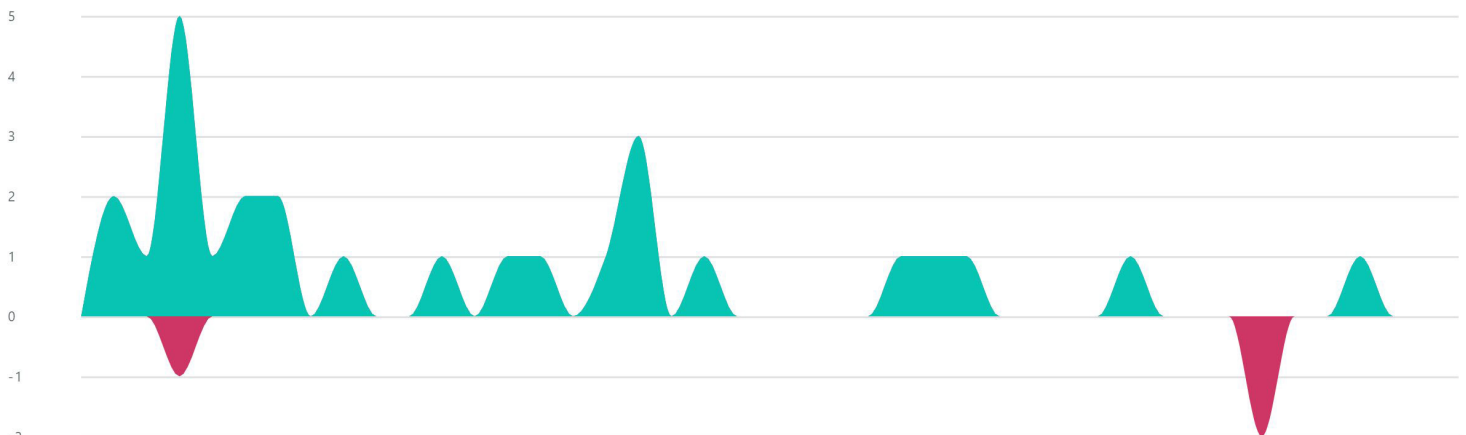
Post Link Clicks

76 ↗ 204%

Audience Growth

See how your audience grew during the reporting period.

Net Page Likes Breakdown, by Day



Facebook Activity May 1- June 12, 2021

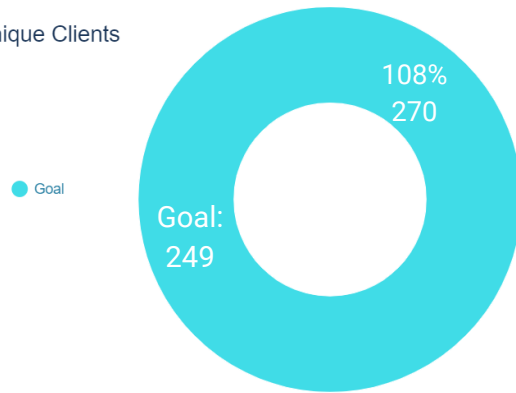


Join us on CMCA's Facebook page Thursday, July 1, 2021 at Noon to learn about CMCA's Weatherization program! Join us the last Thursday of each month to learn about other CMCA programs, and to meet CMCA staff, donors, and clients!

FY21 Dashboard

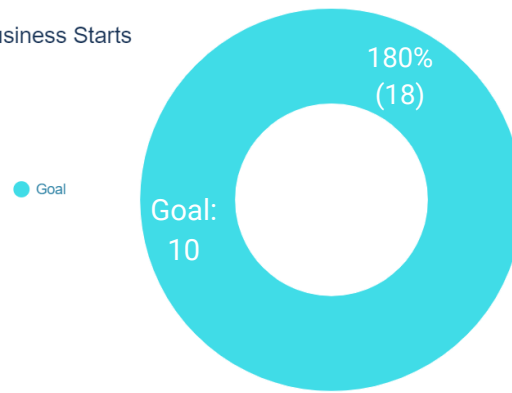
58% YTD

Unique Clients

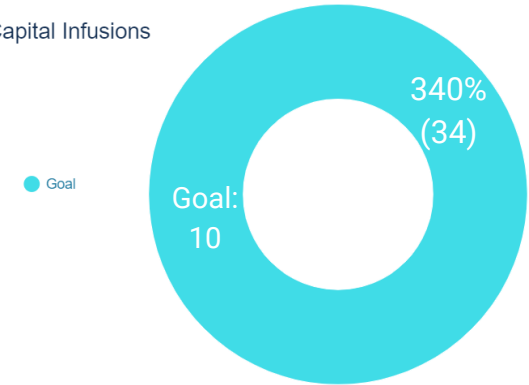


*125 - Covid

Business Starts

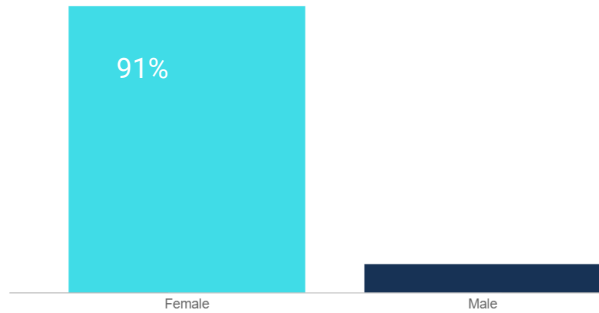


Capital Infusions

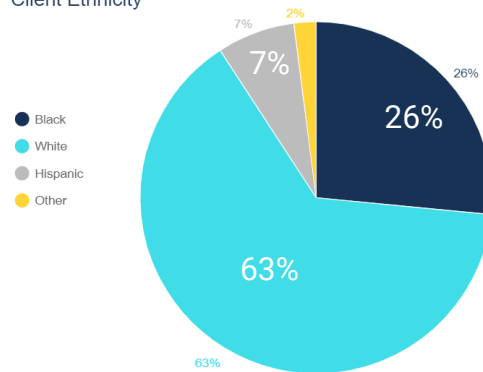


*23- Covid

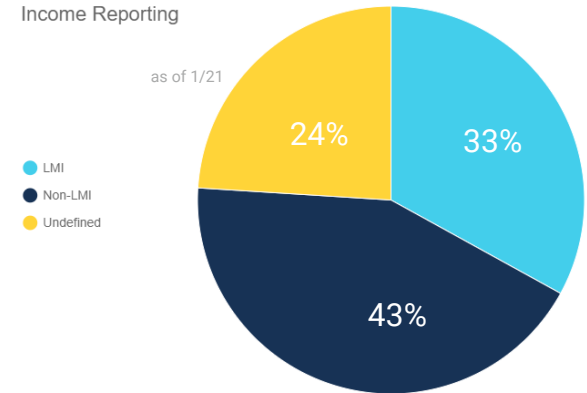
Gender



Client Ethnicity



Income Reporting



Impacts By County

	Unique Clients	Business Starts	Capital Infusions	Capital Infusions (\$)
Audrain	3	1	0	\$0
Boone	172	15	27	\$337,239
Callaway	24	0	2	\$53,300
Cole	20	0	1	\$7,100
Cooper	7	2	0	\$0
Howard	11	0	1	\$5,000
Moniteau/Osage	3	0	2	\$44,713
Other	30	0	1	\$6,500

FY 2021 American Rescue Plan Funding Increase for Head Start Programs

 eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-21-03

[View the Latest Coronavirus Disease 2019 \(COVID-19\) Updates from the Office of Head Start »](#)

FY 2021 American Rescue Plan Funding Increase for Head Start Programs ACF-PI-HS-21-03

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

- 1. Log Number:** ACF-PI-HS-21-03
- 2. Issuance Date:** 05/04/2021
- 3. Originating Office:** Office of Head Start
- 4. Key Words:** American Rescue Plan (ARP); Appropriations; Fiscal Year (FY) 2021; COVID-19

Program Instruction

To: Head Start and Early Head Start Grantees and Delegate Agencies

Subject: FY 2021 American Rescue Plan Funding Increase for Head Start Programs

Instruction:

President Biden signed Public Law 117-2, the American Rescue Plan Act, 2021 (ARP), into law on March 11, 2021. The \$1.9 trillion American Rescue Plan includes \$1 billion for Head Start programs. All Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grantees are eligible to receive additional funds proportionally based on funded enrollment levels.

When combined with the \$750 million in the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the \$250 million in supplemental funds in the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Head Start program has received a total of \$2 billion in additional funding to support staff, children, and families during this unprecedented time.

This Program Instruction (PI) provides examples of activities grantees can consider as they continue supporting children and families and investing in safe and high-quality early childhood learning

opportunities for children. This PI also describes the application requirements for these funds.

Use of Funding

The Office of Head Start (OHS) strongly encourages grantees to prioritize additional weeks of Head Start and Early Head Start programming with this funding, through summer programs or as extensions of the program year. At this time, Head Start programs are serving one-third fewer children than before the pandemic began. With ARP funding, programs have an opportunity to reach eligible children and families who did not enroll last year, or who did not engage in a full program year, due to the many uncertainties caused by the pandemic. Grantees are encouraged to prioritize programs for rising kindergartners, children with disabilities, children experiencing food or housing insecurity, children that were not able to receive any in-person services this year, or other areas determined by community needs.

Grantees do have flexibility to determine which one-time investments best support the needs of staff, children, and families, while adhering to federal, state, and local guidance. In making these determinations, grantees should consider how the use of the one-time funds could meet both short- and long-term needs and determine whether purchasing, leasing, or contracting for services is more prudent.

Other uses of funding include, but are not limited to, the following:

Reach More Families

- **Enrollment and recruitment.** Now is the time to focus on re-enrollment and enrolling new families. Programs can use funds to purchase services, materials, and technology to ramp up recruitment and enrollment efforts so that as a program you are able to enroll the eligible children and families in your community.
- **Additional weeks of Head Start or Early Head Start programming.** Extending the program year or offering summer programming to increase the time children and families receive services.
- **Family supports.** Addressing families' economic security by partnering with them on employment, education, and career goals. Investing in the development of partnerships with local community colleges, apprenticeship programs, and local employers committed to helping Head Start and Early Head Start families find meaningful employment and career tracks. Assessing families' nutritional, health, and wellness needs more frequently. Ensuring materials and resources are available in languages families understand.
- **Mental health support for children and families.** Employing additional family service workers and mental health consultants to assist families with adverse circumstances, including families who may be experiencing homelessness.
- **Provision of meals and snacks not reimbursed by the U.S. Department of Agriculture,** including purchasing kitchen equipment and supplies to support in-person meal service.
- **Transportation.** Hiring bus drivers and monitors to allow more trips with fewer children per bus. Purchasing buses and other vehicles that support continuity of program service and reaching families most in need of services, including families experiencing homelessness.
- **Partnerships to increase the inclusion of children with disabilities.** Providing more training for teachers and families and more support for families. Remodeling classrooms and playgrounds to be accessible.
- **Partnerships to increase the enrollment of children experiencing homelessness.** Partnering with local shelters and public schools to identify and serve children and families experiencing homelessness.
- **Addressing unique needs within their communities,** such as providing internet access to support extended learning.

Get Facilities Ready for In-person Comprehensive Services

- **Ventilation to reduce risk of indoor transmission and make facilities safer.** Installing new heating, ventilation, and air conditioning (HVAC) systems or other improvements, such as windows that can open with safety measures to prevent falls.
- **Outdoor learning and play.** Purchasing or enhancing outdoor learning spaces, including nature-based learning and outdoor classrooms. Creating play areas and landscape features that promote exploration and discovery in a natural environment, such as plantings, gardens, and “loose parts” (i.e., materials for construction and pretend play), rather than traditional play structures or playgrounds.
- **Cleaning supplies and services.** Purchasing necessary supplies or contracting services to clean and disinfect facilities and vehicles.
- **Renovations or other space modification.** Converting available space into classrooms, modifying current classroom designs with room dividers, or adding well-ventilated modular classrooms.
- **Additional space.** Renting additional classroom space, due to physical distancing, to increase opportunities for more children to return to in-person services. Contracting for slots with child care providers in center-based or family child care settings to deliver comprehensive services.
- **Other locally determined facility, staff, and equipment or partnership actions** that are necessary to safely resume and maintain full in-person program operations.

Support Head Start Employees

- **Planning sessions for staff.** Preparing for a return to in-person comprehensive services starts to ensure everyone has the knowledge, skills, and resources necessary to operate effectively. This funding can be used to invest in planning sessions to prepare for providing services now and in the summer and fall.
- **Staff wellness and mental health support.** Conducting employee wellness surveys or engaging in other data collection to better understand the needs of team members. Increasing access to mental health consultation and therapy services for staff, contracting with an Employee Assistance Program (EAP), and instituting a staff wellness program that includes activities such as mindfulness breaks and opportunity for self reflection.
- **Additional staff.** Hiring additional classroom staff to meet physical distancing requirements or reduce group size. Bringing in full-time floaters to reduce the need to bring in outside substitutes.
- **Professional learning and development for staff.** Providing professional learning experiences on key topics such as equity, diversity, inclusion, bias, economic mobility, trauma-skilled practices, and other topics.
- **Other personnel costs.** Offering fringe benefits and expanding sick leave.
- **Vaccine support.** Providing transportation assistance to vaccination sites and temporary coverage to allow absence from the workplace for vaccination. Offering paid time off, sick leave, or other paid leave for the time spent receiving vaccination and if staff members experience side effects post-vaccination.

Grantees should carefully plan to engage in activities that are one-time or temporary in nature but have a long-term impact. Additional funding cannot be made available to sustain ongoing, long-term, or permanent expenses. For any ongoing activities, grantees would be responsible for sustaining additional costs either within their existing operations budget or securing outside support to continue activities beyond what is allocated through this opportunity.

Application Requirements

All Head Start, Early Head Start, and EHS-CC Partnership grantees are eligible to receive additional funds. Each grantee may apply for a proportionate amount of the \$1 billion based on their total funded enrollment. Funds will be made available through a supplemental application in the Head Start Enterprise System (HSES). The funds will be awarded as supplements to the HE, HA, and HN grants currently used

for the \$250 million in CRSSA funds. Additional instructions will be forthcoming. Note that grantees will also be asked to report on the ARP funds in HSES, similar to the fall prior data collection.

Waiver of Non-Federal Match

The COVID-19 pandemic is a national emergency seriously affecting economic conditions in communities throughout the U.S. The Head Start Act recognizes that lack of resources in a community adversely impacted by a major disaster may prevent Head Start grantees from providing all or a portion of their required non-federal contribution. OHS has determined that the widespread impact of the COVID-19 pandemic adversely impacts all Head Start grantees. Consequently, OHS will approve requests for waivers of non-federal match for the funds awarded from the ARP. To request a waiver of non-federal match, enter \$0 in SF-424A Section C of your application. No additional justification of the waiver is required. The issuance of a notice of award constitutes approval of the requested waiver.

Additional Information

Additional information and materials related to the pandemic are available on the [COVID-19 and the Head Start Community](#) webpage on the Early Childhood Learning and Knowledge Center (ECLKC) website. This webpage continues to be updated on a regular basis.

Please direct any questions regarding this PI to your Regional Office.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start

See PDF Version of Program Instruction:
[FY 2021 American Rescue Plan Funding Increase for Head Start Programs](#) [PDF, 57KB]

Historical Document

Office of Head Start (OHS) Expectations for Head Start Programs in Program Year (PY) 2021–2022

 eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-21-04

[View the Latest Coronavirus Disease 2019 \(COVID-19\) Updates from the Office of Head Start »](#)

Office of Head Start (OHS) Expectations for Head Start Programs in Program Year (PY) 2021–2022 ACF-PI-HS-21-04

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

- 1. Log Number:** ACF-PI-HS-21-04
- 2. Issuance Date:** 05/20/2021
- 3. Originating Office:** Office of Head Start
- 4. Key Words:** ERSEA; Recruitment; Selection; Enrollment; Virtual and Remote Services; In-person Services

Program Instruction

To: Head Start and Early Head Start Grantees and Delegate Agencies

Subject: Office of Head Start (OHS) Expectations for Head Start Programs in Program Year (PY) 2021–2022

Instruction:

Since the onset of the COVID-19 pandemic, Head Start programs — inclusive of Head Start, Early Head Start, Migrant and Seasonal Head Start, American Indian and Alaska Native Head Start, and Early Head Start-Child Care Partnership programs — have faced unprecedented challenges. Beginning in spring 2020 and throughout PY 2020–2021, all of our directors, staff, and families have demonstrated resiliency, innovation, and perseverance. To date, OHS has provided needed flexibilities and guidance that allowed programs to adapt services based on the changing health conditions in their communities. Now, as programs prepare for PY 2021–2022, OHS is providing updated guidance.

This Program Instruction (PI) outlines OHS’s expectations for Head Start programs to begin working toward full enrollment and providing in-person comprehensive services for all enrolled children, regardless

of program option. The PI also addresses whether virtual or remote services are an allowable, long-term, locally designed option (LDO).

By *virtual*, OHS means services for children provided through technology. *Remote* refers to services provided via the delivery of supports and resources, such as educational materials or food boxes.

Operating Status and Enrollment

OHS expects Head Start programs to provide comprehensive services in their approved program options beginning in PY 2021–2022, to the extent possible, as local health conditions allow.

OHS acknowledges programs are in different stages of fully returning to in-person services. Many programs continued to provide in-person services for children and families throughout the COVID-19 pandemic. These programs are expected to continue serving children in person, as local health conditions allow.

Other Head Start programs have been alternating between in-person services, virtual or remote services, or some combination of the two, due to community health conditions. These programs are expected to move to in-person services, as local health conditions allow.

OHS expects programs to work toward full enrollment and full comprehensive services, contingent upon U.S. Centers for Disease Control and Prevention (CDC) guidelines and state and local health department guidance and in consideration of local school districts' decisions.

In September 2021, OHS will begin reviewing monthly enrollment in the Head Start Enterprise System (HSES) and discuss program plans for moving to full enrollment. Programs should build toward full enrollment and provide comprehensive services for all enrolled children as soon as possible. Programs must communicate with their Regional Office and be able to demonstrate why they are unable to be fully enrolled or serve children in person in their approved programs options. All programs must have plans in place that allow for adaptation to changing guidance and to changes in community conditions, which may affect achieving full enrollment or cause programs to temporarily suspend in-person services.

Beginning January 2022, OHS will reinstate pre-pandemic practices for tracking and monitoring enrollment. OHS will also resume evaluating which programs enter into the Full Enrollment Initiative in January 2022. All programs will start fresh, including those participating in the Full Enrollment Initiative prior to the pandemic. Reported enrollment in January 2022 is the first month of enrollment that OHS will evaluate for the under-enrollment process.

Virtual and Remote Services

Virtual and remote services for children are considered an interim strategy in the presence of an emergency or disaster and will not be approved as an LDO.

OHS has supported the implementation of virtual and remote services over the past 13 months. However, they are not an acceptable replacement for in-person comprehensive services. For PY 2021–2022, it is unallowable to have a program option run entirely by technology or delivering educational material, for example. OHS may still support some portion of services to continue remotely, as necessary.

OHS also recognizes that programs have discovered new virtual strategies for engaging families and reinforcing early learning and development at home. Innovations in virtual practice should be used as enhancements rather than substitutes for previously approved program options and service delivery.

Given their increased capacity to conduct virtual and remote services, programs may establish policies and procedures for temporary, weather-related virtual and remote services.

Head Start grantees have significant one-time funds and layered mitigation strategies available to support a return to in-person services. This includes access to the COVID-19 vaccine for adults.

Recruitment and Selection

As grantees look to summer programming and PY 2021–2022, OHS expects programs to prioritize recruiting eligible children and families.

Almost one third of children served in Head Start programs before the pandemic — approximately 250,000 — have not received any services to date.

The pandemic has created and exacerbated long-standing disparities and inequities for families who have been marginalized for decades. The number of children and families in poverty has grown significantly. All grantees should update their community assessments to guide their intensive recruitment efforts and to ensure they are reaching families most in need of services. If a program determines that their pre-pandemic approved program option will not meet the needs of the community, they must submit an updated community assessment and request approval for a change in scope.

Programs should also revisit their established selection criteria based on findings from their updated community assessment. As always, programs must include specific efforts to actively locate and recruit all eligible children and, in particular, those whose families are English language learners, experiencing homelessness, or affected by substance misuse, as well as children with disabilities and children in foster care.

The funds grantees have received from the Coronavirus Aid, Relief, and Economic Security (CARES) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Acts, as well from the American Rescue Plan, can and should be used to support enhanced community partnerships and related recruitment efforts. Per OHS guidance in [ACF-PI-HS-21-03 FY 2021 American Rescue Plan Funding Increase for Head Start Programs](#), grantees have flexibility to determine which one-time investments best support the needs of staff, children, and families, while adhering to federal, state, and local guidance. This includes using funds to purchase services, materials, and technology to ramp up recruitment efforts, as well as to provide vaccine outreach and support as one layer of mitigation and protection for staff, children, and families.

Program planning for a full return to in-person services should include new and returning families at every step. Clear communication with families and regular invitations for input ensure Head Start services are most responsive to families, children, and the community.

Additional Information

OHS will support grantees through webinars and guidance as programs continue and return fully to in-person services. Additional resources and information are available on the [Early Childhood Learning and Knowledge Center \(ECLKC\)](#) website.

Please direct any questions regarding this PI to your Regional Office.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start

See PDF Version of Program Instruction:

[Office of Head Start \(OHS\) Expectations for Head Start Programs in Program Year \(PY\) 2021–2022](#) [PDF, 173KB]

Historical Document

Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities

 eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-21-01

[View the Latest Coronavirus Disease 2019 \(COVID-19\) Updates from the Office of Head Start »](#)

Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities ACF-IM-HS-21-01

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

1. **Log Number:** ACF-IM-HS-21-01
2. **Issuance Date:** 04/14/2021
3. **Originating Office:** Office of Head Start
4. **Key Words:** Coronavirus Aid; COVID-19; Fiscal Flexibilities; Fiscal Year (FY) 2021

Information Memorandum

To: All Head Start and Early Head Start Agencies and Delegate Agencies

Subject: Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities

Information:

On May 21, 2020, the Office of Head Start (OHS) issued Information Memorandum (IM) [ACF-IM-HS-20-03 Coronavirus Disease 2019 \(COVID-19\) Fiscal Flexibilities](#). It described how OHS would implement each provision in the Administration for Children and Families' (ACF) IM-ACF-OA-2020-01 ACF Grant Flexibilities in Conducting Human Service Activities Related to or Affected by COVID-19. IM-ACF-OA-2020-01 has been rescinded.

On March 19, 2021, the Office of Management and Budget issued administrative relief guidance, [M-21-20 Appendix 3 – Disaster Relief Flexibilities to Reduce Burden for Financial Assistance](#). It outlines flexibilities and waivers affecting grant applications, no-cost extensions, extension of certain deadlines, procurement, prior approvals, and single audit submissions. The following is an updated list of current flexibilities and information on how OHS is implementing each provision. This IM supersedes ACF-IM-HS-20-03.

Flexibility with System for Award Management (SAM) registration/recertification. [45 CFR §75.205](#) ; [2 CFR §200.206](#)

OHS will accept applications from entities not having a SAM number. However, within 60 days of the date of application or by the date of award issuance, whichever is sooner, the awardee must have obtained a SAM number. This flexibility will apply to applications submitted and awards made through September 30, 2021, subject to adjustment at the discretion of OHS.

No-cost extensions on expiring awards. [45 CFR §75.308](#) ; [2 CFR §200.308](#)

Head Start grantees may request no-cost extensions on expiring awards if the requests do not exceed 11 months from the project period end date, inclusive of any previous extensions. Grantees should submit no-cost extension requests to their regional grants management officer as soon as possible to allow time for processing and issuance of a revised Notice of Award.

Approvals of no-cost extensions will also be considered for expiring awards when additional time is necessary to transition program services and assets, including real property, to a replacement grantee designated as a successor to some or all of a grantee's service area resulting from Designation Renewal System (DRS) competition, OHS defunding, or grantee relinquishment of an award.

Allowability of costs not normally chargeable to awards. [45 CFR §75.403](#) , [45 CFR §75.404](#) , [45 CFR §75.405](#) , [45 CFR Part 75 Subpart E – Cost Principles](#) ; [2 CFR §200.403](#) , [2 CFR §200.404](#) , [2 CFR §200.405](#) , [2 CFR Part 200 Subpart E – Cost Principles](#)

OHS recognizes delivery of Head Start and Early Head Start services, including family supports, during the COVID-19 pandemic is both challenging and complex, especially when many families are isolated and may have experienced job loss, eviction, and food insecurity. OHS understands costs that are necessary and reasonable for the performance of Head Start awards during this unprecedented time may be very different from allowable costs during normal operations. Conditions in local communities may also vary within a state and from state to state. Grantees are expected to exercise prudent judgment, knowledge of service populations, and community data to determine what expenses are necessary and reasonable to maintain comprehensive services and, as soon as feasible, to return to in-person, comprehensive services through reopening centers. Grantees should document the rationale that costs incurred are necessary, reasonable, and allocable to the program's COVID-19 response for enrolled children and their families.

Abbreviated non-competitive continuation requests. [45 CFR §75.309](#) ; [2 CFR §200.309](#)

OHS is accepting abbreviated narrative information in support of continuation applications due between April 1 and December 31, 2021. A grantee applying for a non-competitive continuation award during the noted period must complete the budget and schedule tables in the Head Start Enterprise System (HSES) and submit only a budget justification (Section II) for the Application and Budget Justification Narrative document. Applicants must also complete any other applicable tabs in HSES, with supporting documents. Guidance around non-federal match waiver requests, governing body, and Policy Council approvals is covered in the **Waivers and other flexibilities** section of this IM. Submission of the noted information indicates the applicant's intent to resume or restore their project activities and accept the continuation award once issued.

Prior approval waiver requirements. [45 CFR §75.407](#) ; [2 CFR §200.407](#)

Grantees may use funds from their current operating awards to respond to and recover from the impacts of COVID-19. All costs charged to federal awards must be consistent with federal cost policy guidelines and the terms of the award, except where specified in this IM. For expenses necessary to respond to COVID-19, OHS grantees may utilize the following waivers of prior approval requirements.

- *Prior approval for the purchase of equipment* ([45 CFR §75.308\(c\)\(1\)\(xi\)](#)). Grantees may purchase equipment needed to respond to COVID-19 with a value of up to \$25,000 without prior ACF approval. This waiver applies to purchases made between January 1, 2021, and December 31, 2021.
- *Budget modifications* ([45 CFR §75.308\(e\)](#)). To allow grantees more flexibility to spend funds as needed to respond to COVID-19 and, when possible, quickly move to reopen closed centers, prior approval is waived for budget transfers between direct cost categories for an aggregate amount not to exceed \$1 million between January 1, 2021, and December 31, 2021.
- *Procurement by noncompetitive proposals* ([45 CFR §75.329\(f\)\(2\)](#)). OHS recognizes that COVID-19 has created a public emergency for all grantees. Competitive solicitations may result in delays that impair a grantee's ability to respond to or recover from COVID-19. OHS is authorizing grantees to engage in sole-source purchasing between January 1, 2021, and December 31, 2021, to obtain goods and services needed for COVID-19 response and recovery.

Exemption of certain procurement requirements. [45 CFR §75.328](#) ; [2 CFR §200.319\(b\)](#)

As appropriate, OHS will waive the procurement requirements related to geographical preferences. Grantees must maintain appropriate records and documentation to support any charges against a federal award.

Extension of financial and other reporting. [45 CFR §75.328](#) , [45 CFR §75.342](#) , [45 CFR §75.342\(d\)\(1\)](#) ; [2 CFR §200.328](#) , [2 CFR §200.329](#) , [2 CFR §200.329\(e\)\(1\)](#)

OHS grantees may request to delay submission of financial, performance, and other reports up to three months beyond the normal due date. Grantees may continue to draw down federal funds without the timely submission of these reports. However, these reports must be submitted at the end of the extension period. In addition, grantees must continue to submit open/closed center status reports and enrollment information without postponement.

Extension of closeout. [45 CFR §75.381](#) ; [2 CFR §200.344](#)

OHS grantees with project periods ending between April 1 and December 31, 2021, may request a delay of up to one year for submission of any pending financial, performance, or other reports required by the terms of their award. To request an extension, a grantee must submit a written request to its regional grants management officer indicating the financial, performance, or other reports for which an extension is requested and the length of the requested extension. Extensions will generally be given in three-month increments and are effective only when approved in writing by ACF.

OHS will not entertain requests for extension of any closeout reports or other materials needed to transition program services and assets, including real property, to a replacement grantee designated as a successor because of a DRS competition, OHS defunding, or grantee relinquishment of an award.

Extension of single audit submission.

According to the [2020 Compliance Supplement Addendum](#) , federal awarding agencies must allow recipients and sub-recipients who received COVID-19 funding with original due dates from October 1, 2020, through June 30, 2021, an extension of their single audit submissions up to three months beyond the normal due date. The extension of single audit submission information applies as stated to Head Start grantees.

Flexibility related to Physical Inventories. [45 CFR §75.320\(d\)\(2\)](#) ; [2 CFR §200.313\(d\)\(2\)](#)

OHS grantees may request a delay of up to 12 months for the performance of a biennial physical inventory of equipment purchased under its federal award, slated to be completed between January 1, 2021, and

December 31, 2021.

OHS will not entertain requests for extension of the completion of physical inventory or other materials needed to transition program services and assets, including real property, to a replacement grantee designated as a successor because of a DRS competition, OHS defunding, or grantee relinquishment of an award.

Waivers and other flexibilities. [45 CFR §1303.4](#); [45 CFR §1303.5](#)

OHS will continue to ease administrative requirements for waiver requests and governing body approvals. The following provisions are applicable:

- Governing body approvals – At a minimum, a statement must be submitted confirming that governing body and Policy Council members available for contact have given their approval of continuation and post-award amendment applications.
- The Head Start Act recognizes that lack of resources in a community adversely impacted by a major disaster may prevent Head Start grantees from providing all or a portion of their required non-federal contribution. OHS has determined the widespread impact of the coronavirus adversely impacts Head Start grantees. Until further guidance is issued, OHS will continue to approve requests for waivers of non-federal match in applications, including, but not limited to, continuation, COVID-19, and cost-of-living adjustment applications. To request a waiver of non-federal match, place the amount of \$0 in Section C of your SF-424A. No separate waiver request is required. The issuance of a Notice of Award constitutes approval of the requested waiver. If a waiver of match is needed on a previously issued grant award, grantees must go through the formal waiver process.
- If at any time within a given project period, a grantee estimates development and administration costs will exceed 15% of total approved costs, the grantee may submit a waiver request of the requirement. Requests must be submitted via budget revision in the corresponding budget period, explain why costs exceed the limit, and describe what the grantee will do to reduce its development and administrative costs to comply with the 15% limit after the waiver period.

Unless a finite expiration date is noted, these fiscal flexibilities are applicable throughout the duration of the [public health emergency declaration](#) .

Thank you for your work on behalf of children and families.

/Dr. Bernadine Futrell/

Dr. Bernadine Futrell
Director
Office of Head Start

See PDF Version of Information Memorandum:

[Updated Coronavirus Disease 2019 \(COVID-19\) Fiscal and Administrative Flexibilities](#) [PDF, 75KB]

Historical Document



CMCA Charity Sponsor

2021



Tigers on the Prowl Gala

Tuesday, Sept. 14, 2021 | 5:30-8:30 PM
Holiday Inn Executive Center, Columbia, MO

WHAT IS TIGERS ON THE PROWL?

Tigers on the Prowl is a collaborative fundraiser benefiting six non-profits in mid-Missouri. As part of the event, nationally recognized artists create and donate unique pieces that are auctioned to benefit participating charities. The gala brings together artists, non-profits, and community members to celebrate and support the work of participating non-profits and artists.

CMCA is one of six non-profits benefiting from the 2021 Tigers on the Prowl event. All proceeds from tickets purchased through CMCA will directly benefit CMCA. Your purchase of tickets to this event support the Promise of Community Action: *The Promise of Community Action mission is to change people's lives, embody the spirit of hope, improve communities, and make America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*

Your Support Helps People in Our Community:



Build Family Well-Being

CMCA provides programs centered on health and wellness, cognitive development and parenting skills.



Build Social Connections

CMCA provides programs centered on leadership development, relationship skills, civic engagement, and community involvement.




Build Economic Stability

CMCA provides programs centered on employment, safe and stable housing, education and income and asset building.

Tickets are \$100 per person or \$900 for a table of 10. Tables of 10 receive a logo on marketing materials and in the event program. All attendees enjoy dinner, drinks, and activities.

Please contact Cheryl Unterschultz at cherylu@cmca.us or by calling 573.443.8706 to learn more! Visit www.cmca.us to learn more about CMCA!



"Will I ever find the right person?"



ShowMe Healthy
Relationships

**Classes starting
Thursday, June 10th
6:30 p.m. - 8:30 p.m.
via Zoom**

"There has to be a better way."

(Classes are 8 weeks)

"Why don't my relationships work?"

SMHR is excited to offer NEW programming!

Learn how to maintain healthy relationships, the qualities of a good partner, skills for effective communication, personal well-being & problem solving!

CLASSES ARE FREE - ENROLLING NOW!

**For more information or to sign up, contact us
at 1-855-422-4510 or text 573.239.1776**

Or email Showmehealthyrelationships@cmca.us



Funding for this project was provided by the United States Department of Health and Human Services, Administration for Children and Families, Grant #20180121-01-01. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Health and Human Services, Administration for Children and Families.

"ShowMe Healthy Relationships Program has helped me understand how my relationships from my past impact my life and how to choose healthier ones for the future!"
JD - Participant, Columbia, MO



**Human Development
and Family Science**
University of Missouri

**UNIVERSITY OF MISSOURI
Extension**



ShowMe Healthy Relationships

"Will I ever find the right person?"

"Why don't my relationships work?"

"There has to be a better way."

SMHR is excited to offer NEW programming!

Learn how to maintain healthy relationships, the qualities of a good partner, skills for effective communication, personal well-being & problem solving!

CLASSES ARE FREE - ENROLLING NOW!

**For more information or to sign up, contact us
at 1-855-422-4510**

Or email Showmehealthyrelationships@cmca.us



Funding for this project was provided by the United States Department of Health and Human Services, Administration for Children and Families, Grant 90280122-01-02. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Health and Human Services, Administration for Children and Families.

"ShowMe Healthy Relationships Program has helped me understand how my relationships from my past impact my life and how to choose healthier ones for the future!"
SD- Participant, Columbia, MO

UNIVERSITY OF MISSOURI
Extension

U Human Development
and Family Science
University of Missouri