

September 17, 2021

Dear Board Member:

The board is scheduled to meet at 6:00 pm on Thursday September 23, 2021, at the Central Office Shriver Room. Dinner will be served at 5:30 pm. The meeting will also be available by Zoom meeting. Please email Shonda @ Shondaw@cmca.us or call her at 573.777.5205 to let her know if you will be in-seat at the meeting for food count.

The Zoom meeting information has been emailed to you and sent by a calendar invitation. If you need to enter the information manually, please use:

Topic: CMCA Board Meeting

Time: September 23, 2021 @ 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5893977502>

Meeting ID: 589 397 7502

If you just want to call in you may dial:

+1 312 626 6799

Meeting ID: 984 9345 8211

Please note that this is NOT a toll free number but CMCA will reimburse you for any cost you incur.

I'm looking forward to meeting with you virtually on Thursday.



Darin Preis, CCAP
Executive Director

Enc.

NOTICE OF MEETING

Notice is hereby given that the CMCA Board of Directors will conduct a meeting at **6:00 p.m.** Thursday September 23, 2021, at the Shriver Room at Central Office, 807B N. Providence, Columbia MO 65203.

Topic: CMCA Board Meeting
<https://us02web.zoom.us/j/5893977502>
Meeting ID: 589 397 7502

AGENDA

- I. Call to Order – Welcome
- II. Consent Agenda Items
 - a. Approval of Agenda
 - b. Minutes from August
 - c. Credit Card Statements
 - d. Head Start Report
- III. Program Updates
 - a. Cole County – Community Organizer Overview
 - b. 2017 – 2021 Strategic Plan Review
- IV. Action Items
 - a. 2021 – 2023 Strategic Plan adoption
 - b. CSBG Work Plan
 - c. HRJ Grant summary
 - d. Employee Handbook Revisions
 - e. Financial Policies & Procedures Manual Revisions
 - f. Finance Report
 - g. Agency Budget
 - h. Board Calendar
 - i. Executive Committee Nominations
- V. Executive Directors Report
- VI. Adjourn to closed session for Executive Directors evaluation

Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other.

CENTRAL MISSOURI COMMUNITY ACTION
Board of Directors Meeting
Minutes from August 26, 2021

Board Members Present

| | | | |
|-------------------|--------------------|---------------|---------------|
| Ann Anderson | Charles Melkersman | Charlie Roll | Donna Ward |
| Janet Thompson | Jean Ispa | Jodie McSwain | Cotton Walker |
| Karen Digh-Allen | Kevin Oeth | Michelle Barg | Susan Hart |
| Stephanie Schmidt | Ruby Young | Mike Bickell | |

Board Members Absent

| | | | |
|-------------------|----------------|---------------|-------------|
| Yolanda Galbreath | Alan Winders | Carolyn Lewis | James Steel |
| Mark Brinkman | Terrance Perry | | |

Staff Present

| | | | |
|---------------|--------------|---------------------|-----------------|
| Darin Preis | Greg Shinn | Shonda White | Jenn Millard |
| Beth Vossler | Melody Vieth | Cheryl Unterschultz | Brooke Eskridge |
| Jessie Yankee | | | |

A Quorum of the CMCA Board of Directors is present.

- I.** Call to Order-Welcome
Meeting called to order at 6pm

- II.** Consent Agenda Items
 - a. Approval of Agenda
 - b. Minutes from July
 - c. Credit Card Statements
 - d. Head Start Report
 - e. Executive Committee E-Vote Ratification
 - i. Columbia Oaks Rehabilitation Proposal
 - ii. Fiscal Reports
 - iii. Digital Navigator application
 - iv. Community Navigator application
 - v. Carryover Request for the Worley EHS building
 - vi. Glasgow Purchase Order

Motion to accept Consent Agenda: Susan Hart
Second: Ann Anderson
Motion approved

- III.** Program Updates
 - a. Moniteau/Osage County- Community Organizer Overview
 - b. Strategic Planning Process

Brooke Eskridge, Family and Community Services Director, reviewed the work she and **Melody Vieth, Director of Research and Data**, have done this far on the Strategic Plan pointing out how the process worked, who was involved in the process and how the seeds already planted throughout the process will help make the plan successful.

IV. Board Training

a. Head Start Self-Assessment

Beth Vossler, Director of Head Start, explained due to the amount of funding the agency receives from the state the Assessment is a required procedure. She further explained the roll of the board which included keeping the agency in compliance, making sure there is data and that it is being used for outcomes, and more.

V. Action Items

a. Head Start Program Information Report (PIR) and Head Start Self-Assessment

Motion to approve: Karen Digh-Allen

Second: Susan Hart

Motion approved

b. Head Start (expansion counties) carryover request

Grant request made to carry over round 1 of COVID funds (\$68K) for materials and supplies related to COVID issues in Benton, Morgan and Hickory counties.

Motion to approve: Charlie Melkersman

Second: Jodie McSwain

Motion approved

c. FY22 CSBG Program & Policy manual

Brooke Eskridge, Family and Community Services Director gave an overview of the CSBG program and policies that included changes to the manual.

Motion to approve changes: Susan Hart

Second: Jodie McSwain

Motion approved

d. FY22 CSBG Disaster Plan

Beth Vossler, Director of Head Start reviewed the HS employee safety and health policy with the board. This policy is ment to keep staff safe against fires, medical emergencies, accidents and ect.

Motion to accept policy: Susan Hart

Second: Karen Digh-Allen

Motion approved

e. Mission Statement

Darin Preis, Executive Director informed the board the agency's new mission statement will read: Build relationships to empower people, strengthen resilience, and improve quality of live for all members of the community.

Motion to accept new Missing Statement: Kevin Oeth

Second: Cotton Walker

Motion Approved

f. Fiscal Reports

Greg Shinn explained the profits, restrictions, net access and the cash flow to the board.

Motion to approve: Kevin Oeth

Second: Stephanie Schmidt

Motion to approve

g. CMCA 990

The board was presented with the current 990 for approval.

Motion to approve 990 as presented: Susan Hart

Second: Jodie McSwain

Motion approved

VI. Executive Directors Report

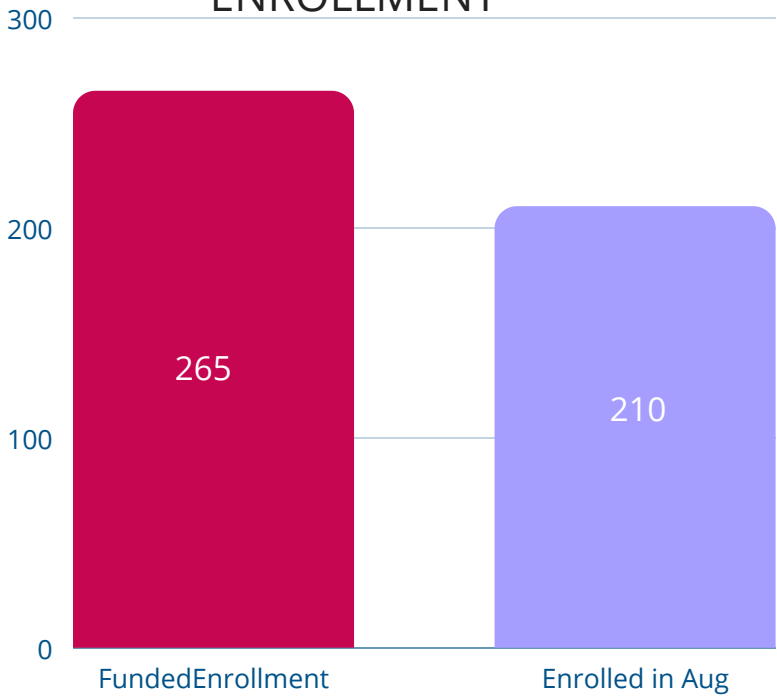
a. IM-FY22 Monitoring Process for HS and EHS Grantees

b. IM-Terminology Changes

VII. Adjourn

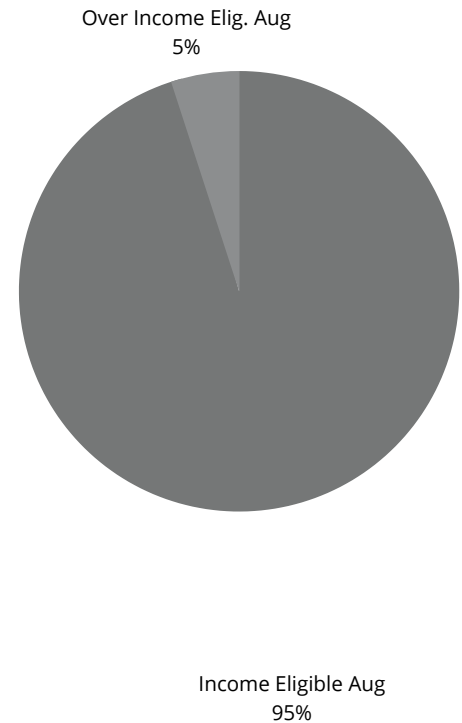
HEAD START REQUIRED REPORTS

ENROLLMENT

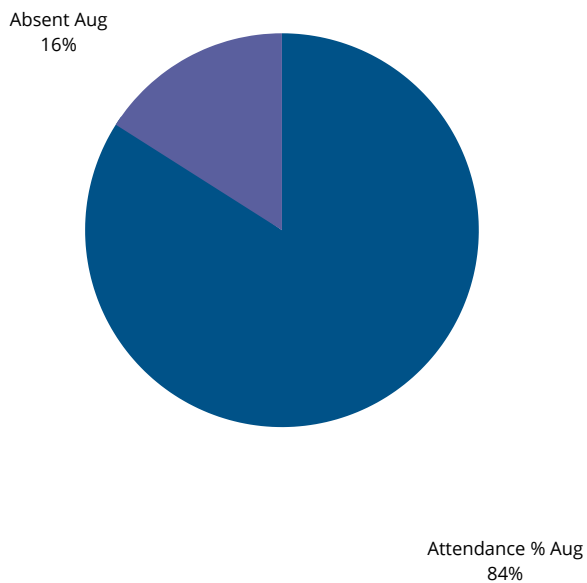


COVID impacting enrollment processes. Some Part Year on summer break.

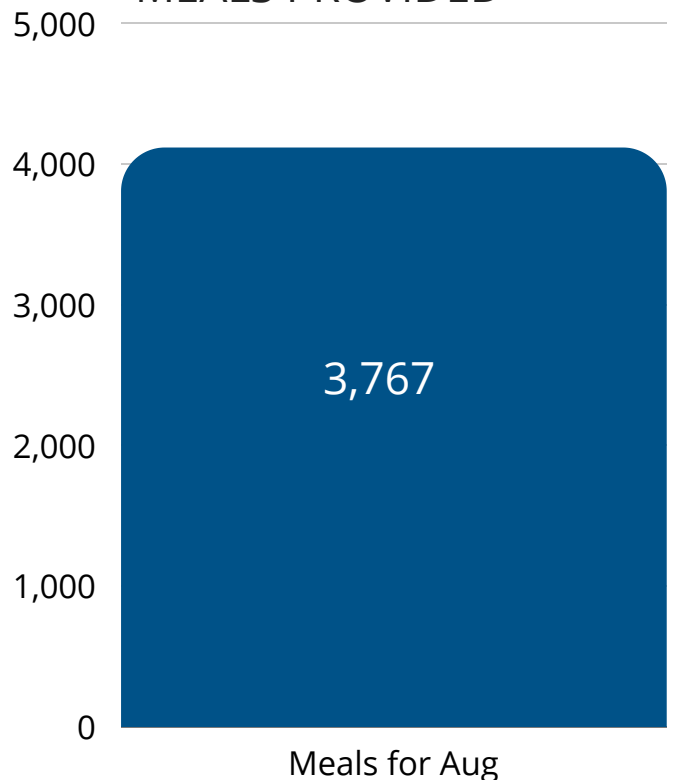
INCOME ELIGIBILITY



ATTENDANCE %



MEALS PROVIDED



EARLY HEAD START REQUIRED REPORTS

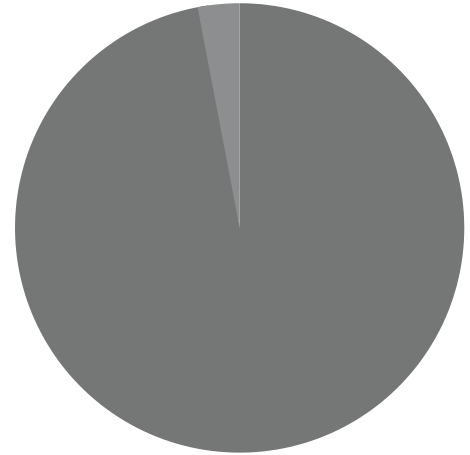
ENROLLMENT



COVID impacting enrollment processes at WERDCC

INCOME ELIGIBILITY

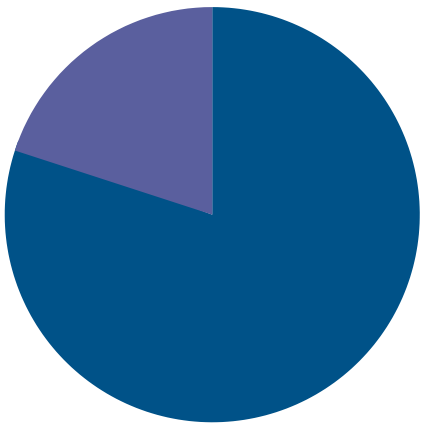
Over Income Elig Aug
3%



Income Eligible Aug
97%

ATTENDANCE %

Absent Aug
20%



Attendance % Aug
80%

MEALS PROVIDED

3,000

2,000

1,000

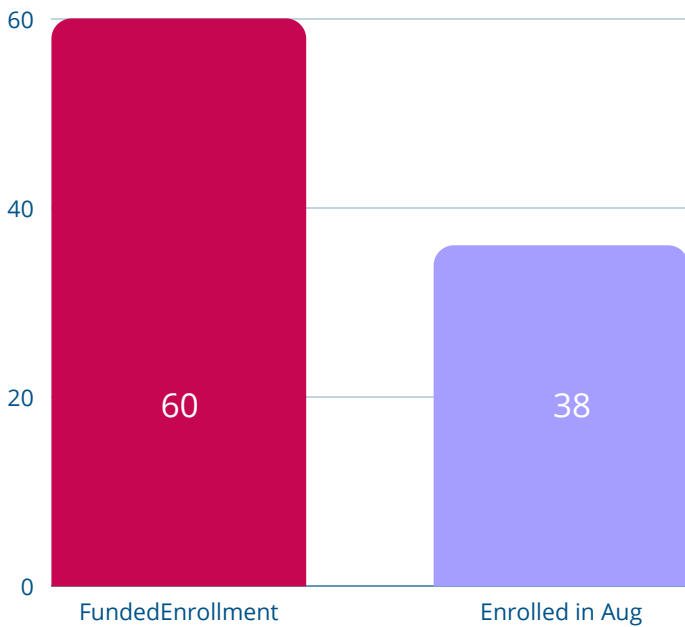
0



Meals for Aug

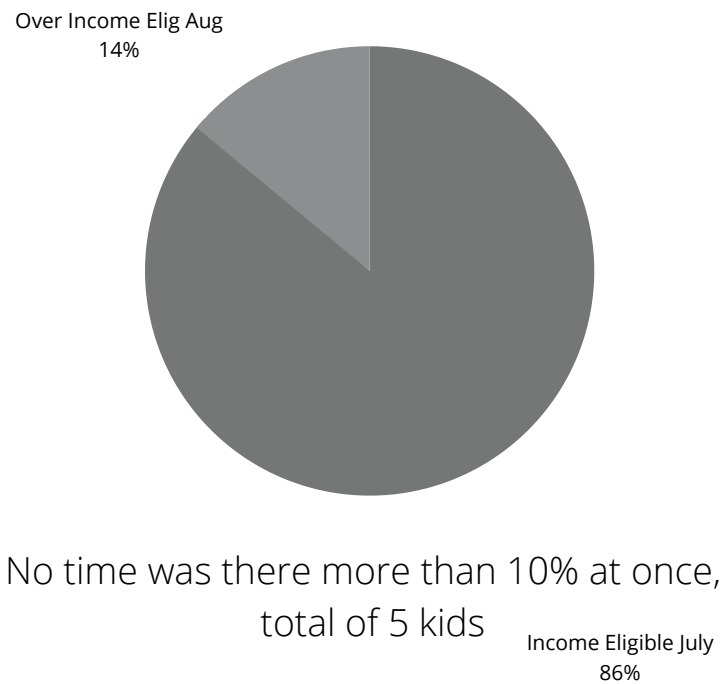
NEW AREA: HEAD START REQUIRED REPORTS

ENROLLMENT



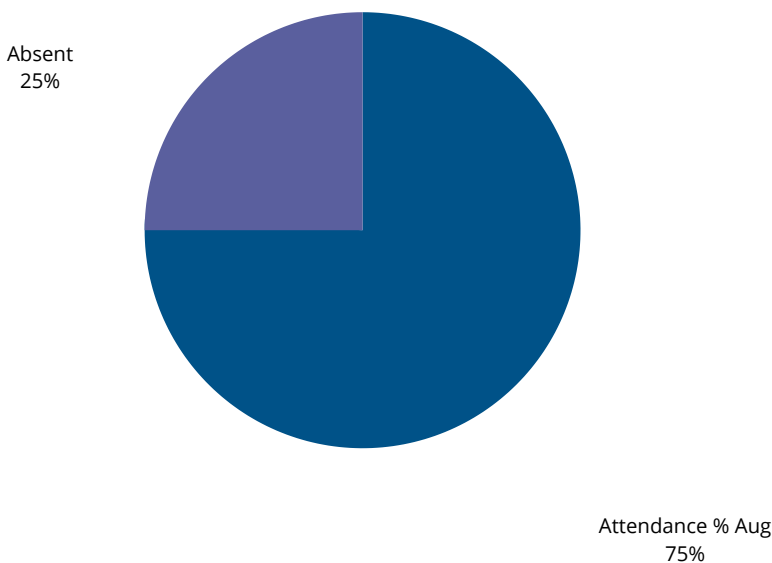
Warsaw classroom not open.

INCOME ELIGIBILITY



No time was there more than 10% at once, total of 5 kids

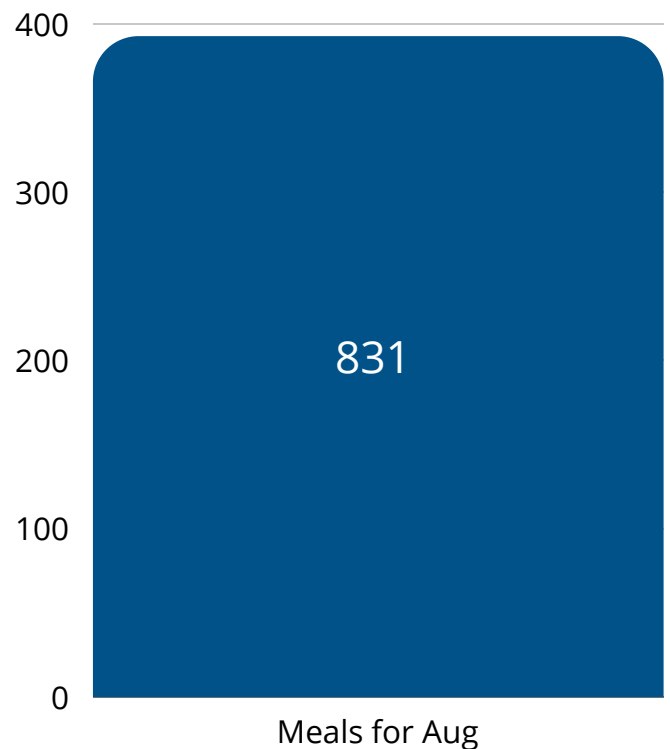
ATTENDANCE %



Hermitage & Morgan Classrooms only.

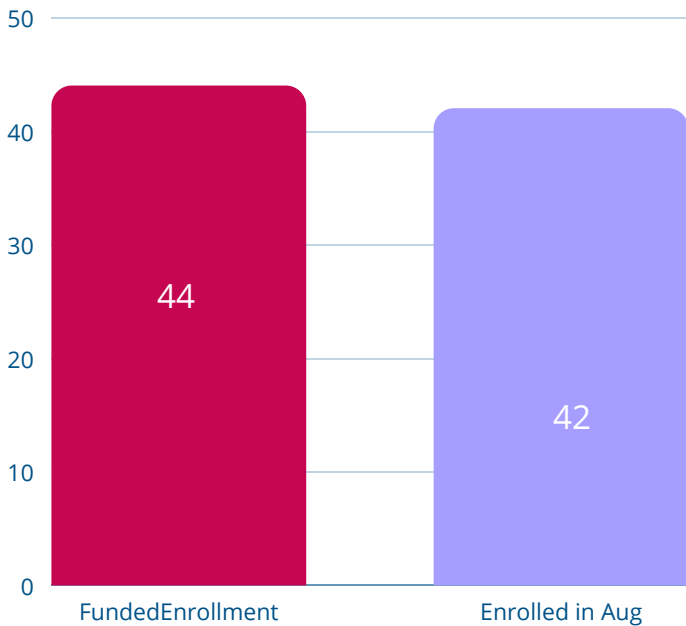
12

MEALS PROVIDED



NEW AREA: EARLY HEAD START REQUIRED REPORTS

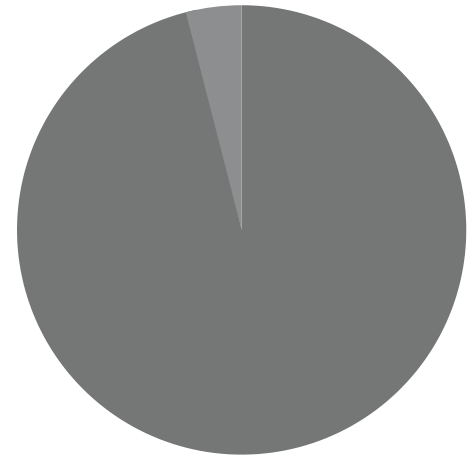
ENROLLMENT



Warsaw center not open. Starting HB recruitment.

INCOME ELIGIBILITY

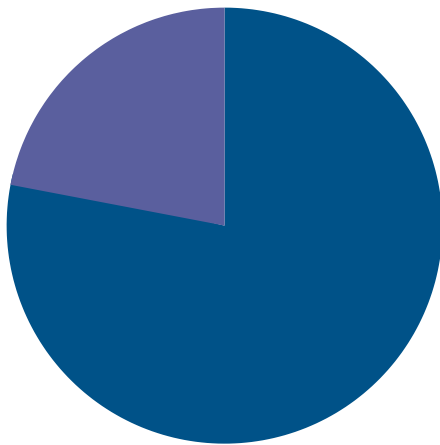
Over Income Elig Aug
4%



Income Eligible Aug
96%

ATTENDANCE %

Absent
22%



Attendance % Aug
78%

Hermitage & Morgan Classrooms only.

13

MEALS PROVIDED

500

400

300

200

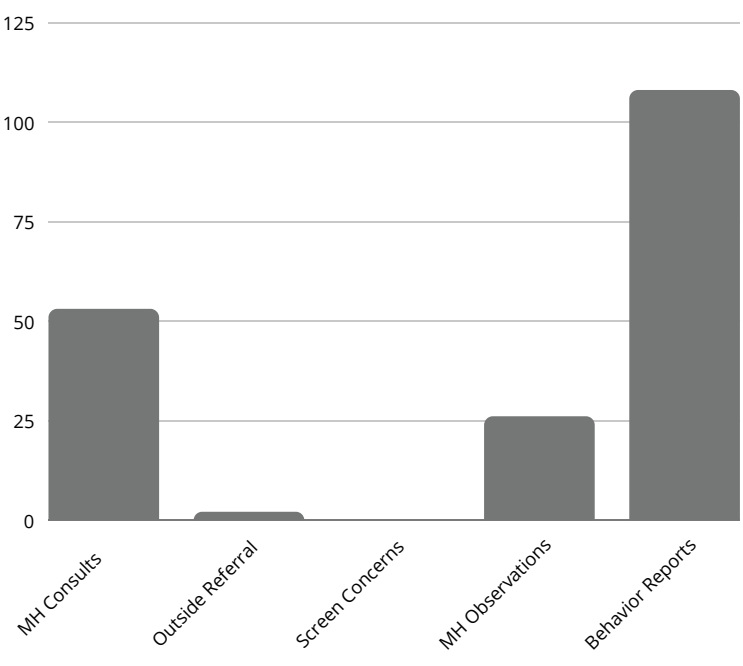
100

0

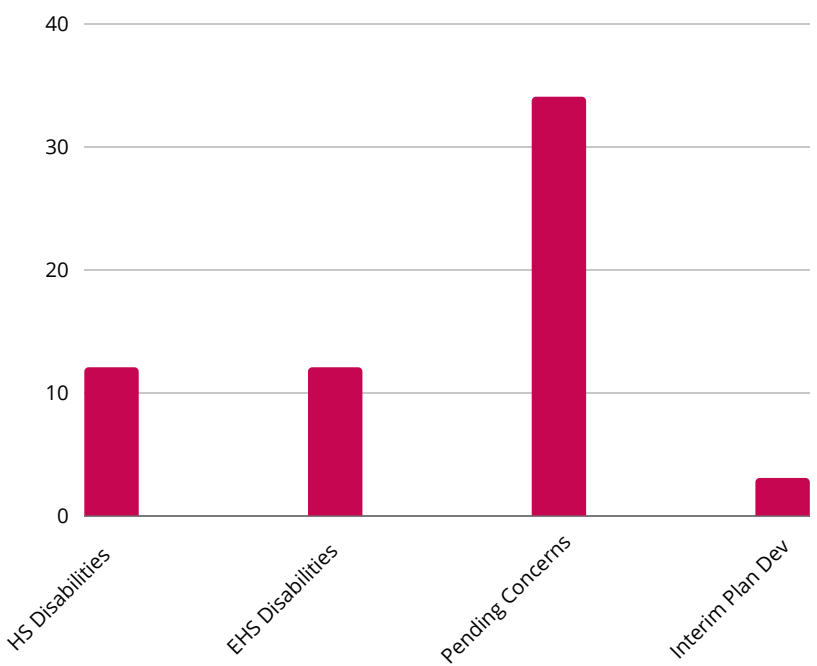


Meals for Aug

Mental Health & Behavior



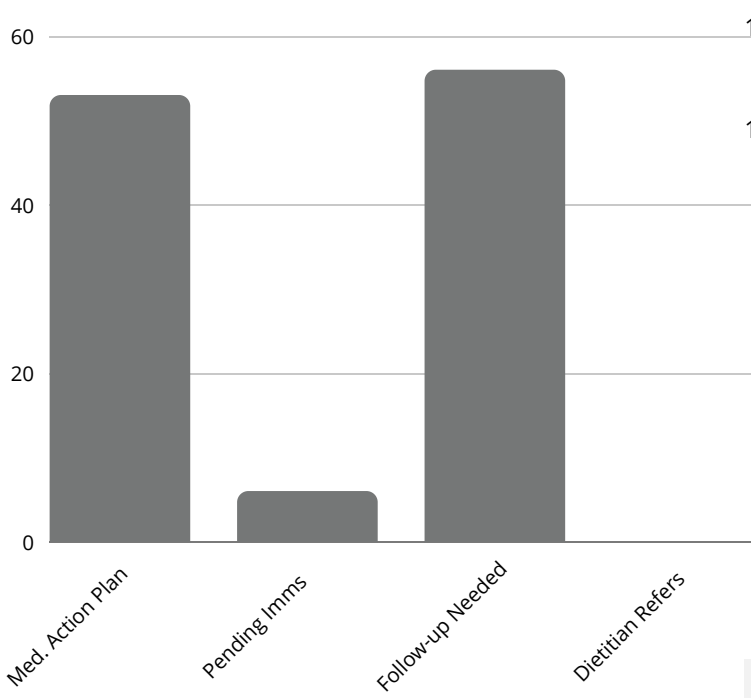
Special Needs



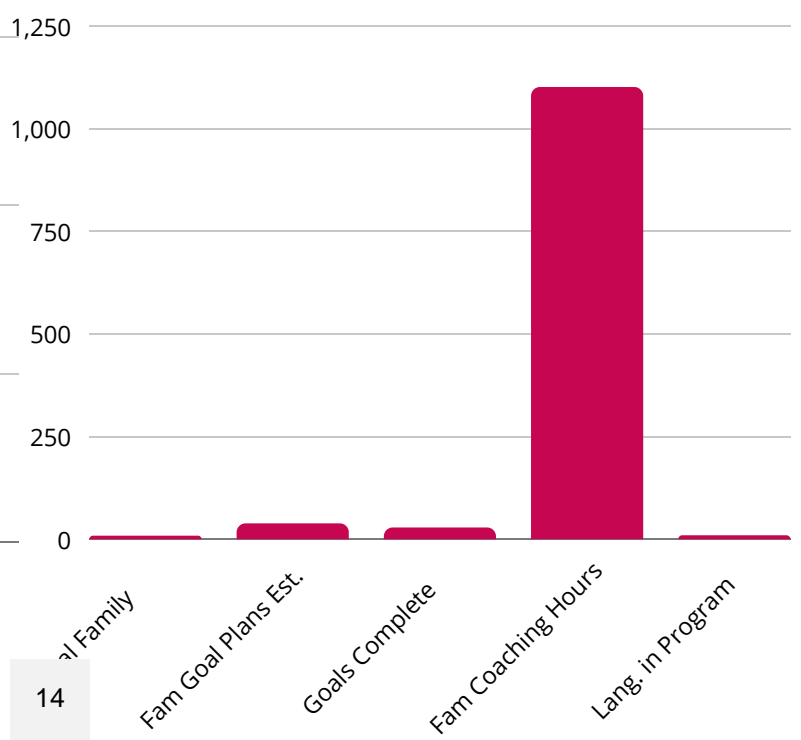
CONTENT DATA HIGHLIGHTS

August 2021

Health & Nutrition



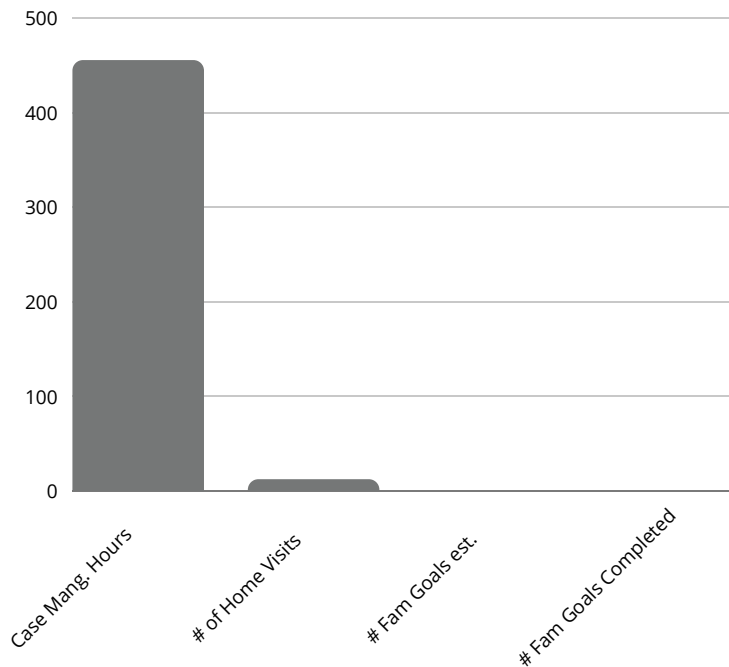
Family Indicators



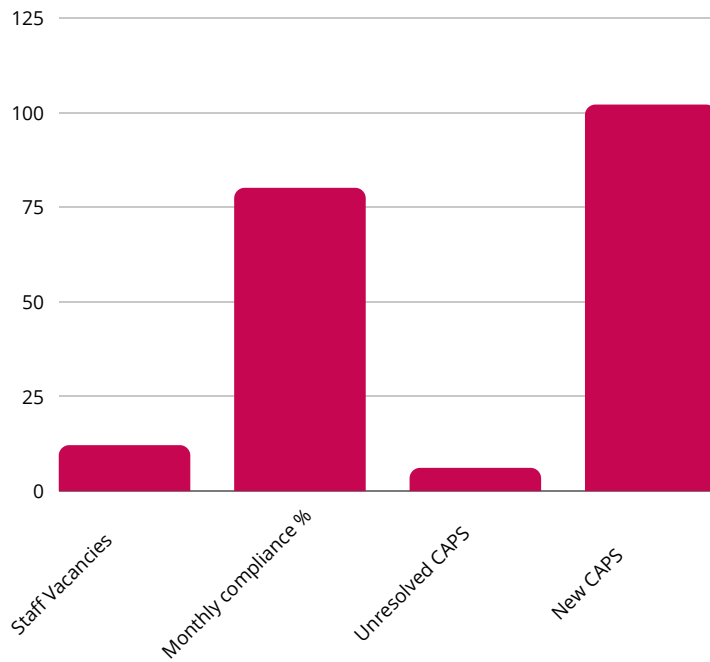
CONTENT DATA HIGHLIGHTS

August 2021

BRIDGE Indicators



PDM Indicators



PROGRAM UPDATE

COVID seems to be all we think, talk, and feel. President Biden announced the expectation of Head Start (and others) to be fully vaccinated. We are waiting on official guidance on our approach to this directive. At this point the established deadline to accomplish this is January 2022.